

APPENDIX F

**EPA FORM 8700-12 AND RRC FORM H-20
With Instructions for Completing**

**EPA Form 8700-12: "Notification of Regulated Waste Activity" and
RRC FORM H-20: "HAZARDOUS OIL AND GAS WASTE GENERATOR
(AND TRANSPORTER) NOTIFICATION"**

Rule 98, subsection (g), requires Large Quantity Generators and Small Quantity Generators of hazardous oil and gas waste to notify the Railroad Commission (RRC) that they are subject to the requirements of Rule 98. Conditionally Exempt Small Quantity Generators are not required to file notification with the RRC or EPA. Notification must be provided by completing Environmental Protection Agency (EPA) Form 8700-12 and RRC Form H-20 and sending the completed forms to:

Railroad Commission of Texas
Oil and Gas Division
Hazardous Waste Program
P.O. Box 12967
Austin, Texas 78711-2967

Do not send Form 8700-12 to the U.S. EPA or to TCEQ.

EPA Form 8700-12 and RRC Form H-20 are available in the Forms Library on the RRC's web site at <http://www.rrc.state.tx.us/divisions/og/form-library/index.html>. The forms are also available at all RRC district offices and at RRC Austin headquarters (refer to the list of RRC addresses and phone numbers at the beginning of this guidance document). You may contact the Hazardous Waste Program at RRC headquarters in Austin, Texas, at: (512) 463-3840 to obtain the forms.

Upon receipt and review of the completed forms, the RRC will forward the EPA Form 8700-12 to EPA Region 6 for registration and issuance of an EPA Identification (ID) Number for the subject generation site. EPA will provide the assigned EPA ID Number directly to the operator of the generation site, as well as to the RRC.

RRC Form H-20: RRC Form H-20 is designed to provide additional generation site information which will allow association of EPA ID Numbers with identifying numbers for RRC-regulated sites and facilities. Instructions for completing RRC Form H-20 are provided on the back of the form. An example of RRC Form H-20 and the instructions are provided on pages F-17 and F-18 of this appendix.

EPA Form 8700-12: The instructions for completing EPA Form 8700-12 are provided on the following pages. An example of EPA Form 8700-12 is provided on pages F-13, F-14, and F-15 following the instructions. The following instructions for completing Form 8700-12 are taken from the U.S. EPA's "Notification of Regulated Waste Activity Instructions and Form Booklet [EPA Form 8700-12]" (January 2004). EPA's instruction booklet is available on the EPA web site at: <http://www.epa.gov/epaoswer/hazwaste/data/form8700/forms.htm#parta>.

The following Form 8700-12 instructions have been revised to clarify the applicability of Rule 98. For example, Rule 98 does not provide for registration and permitting of hazardous waste treatment, storage, and disposal facilities.

Therefore, the instructions have been revised to inform hazardous oil and gas waste generators of that inapplicability.

The RRC has provided comments in the shaded boxes to help clarify the instructions for completing EPA Form 8700-12.

For additional assistance, contact the RRC's Hazardous Waste Program by calling (512) 463-3840.

**Instructions for Filling Out the RCRA Subtitle C Site Identification Form
(EPA Form 8700-12; Revised 5/2002)**

Revised for Use by Generators of Hazardous Oil and Gas Waste

These instructions explain how to complete the Site ID Form for the Notification of Regulated Waste Activity. You **must review** all the items on the Site ID Form. Be sure to enter information for all the required items.

PURPOSE OF THIS FORM

For purposes of the Notification of Regulated Waste Activity, the Site ID Form provides site specific information about a facility for obtaining an EPA Identification Number and submitting initial notification of regulated waste activity. For purposes of a subsequent Notification of Regulated Waste Activity, the Site ID Form provides updated site-specific information for those items that have changed at your facility and verifies the information for those items that remain unchanged.

The Site ID Form is divided into 13 items. You must complete Items 1 through 10 and Item 13; you must complete Item 11 if you handle hazardous waste. You may use Item 12 for comments on Items 1 through 11.

HOW TO FILL OUT THIS FORM

Please fill out all of the following Site ID Form items.

- Item 1 your reason for submitting the form (in this case, as an Initial or Subsequent Notification of Regulated Waste Activity);
- Item 2 your site's EPA ID number;
- Item 3 the name of your site;
- Item 4 the physical location of your site;
- Item 5 the land type of your site;
- Item 6 the North American Industry Classification System (NAICS) code(s) for your site;
- Item 7 the mailing address for your site;
- Item 8 name and phone number of a contact person at your site;
- Item 9 names of the legal owner and the operator of your site;
- Item 10 your site's regulated waste activities (enter all that apply);
- Item 11 the description of hazardous waste if you handle any;
- Item 12 additional comments on Items 1 through 11; and
- Item 13 certification that the information you provided throughout the form is truthful, accurate and complete.

Type or print in black ink all items except the Signature box in Item 13. For subsequent notification, enter your site's EPA ID number in the top right-hand corner on the second and third pages of the form. Use the space for Comments in Item 12 to clarify or provide additional information for any entry. When entering information in the Comments section, cross-reference the item number and box letter to which the comment refers. If you must use additional sheets, enter your site's EPA ID number in the top right-hand corner of each sheet and indicate clearly the number of the item on the Site ID Form for the additional information on the separate sheets.

ITEM-BY-ITEM INSTRUCTIONS

Item 1 -- Reason for Submittal:

Reason for Submittal: Place an "X" in the appropriate box to indicate whether this form is your Initial Notification (to obtain an EPA Identification Number); a Subsequent Notification (to update your site identification information); a component of a First or a Revised Hazardous Waste Part A Permit Application; or a component of the Hazardous Waste Report.

- **For Initial Notification of Regulated Waste Activity to provide site identification information and obtain an EPA Identification Number for hazardous waste, universal waste, or used oil activities.** If your waste activity is regulated under Subtitle C of the Resource Conservation and Recovery Act (RCRA) and the rules promulgated pursuant to the Act (specifically 40 CFR Parts 260–299), you must submit this form to notify the RRC and EPA Region 6 of your regulated waste activities and obtain an EPA Identification Number.
- **For Subsequent Notification of Regulated Waste Activity to update site identification information.** You must use this form to submit a subsequent notification if your site already has an EPA Identification Number and you wish to change information (e.g., generator status, new owner, new mailing address, etc.).

Hazardous oil and gas waste generators subject to Rule 98 will not select “As a component of a First Hazardous Waste Part A Permit Application,” or “As a component of a Revised Hazardous Waste Part A Permit Application.” Rule 98 does not provide for issuance of permits to treat, store, or dispose of hazardous oil and gas waste. See the discussion in Chapter 1 on page 1-4.

Also, Hazardous oil and gas waste generators subject to Rule 98 will not select “As a component of the Hazardous Waste Report.” Information in the RRC registration database and the information provided on the Annual reports (RRC Form H-21) obtain this information. See the discussion in Chapter 5 on page 5-36.

Item 2 -- Site EPA ID Number:

Provide your EPA Identification Number in Item 2 **for this site**. Also, be sure to include your EPA Identification Number at the top of pages 2 and 3 of the form (as well as on any attachments to the Site ID Form).

NOTE: If this is your initial notification for this site, leave the EPA Identification Number blank and proceed to Item 3.

Items 3 and 4 -- Site Name and Location:

Provide the legal name of your site and a complete location address. Please note that the address you give for Item 4, Site Location, must be a physical address, **not a post office box or route number**.

NOTE: A new EPA Identification Number is required if you change the location of your site.

Item 5 -- Site Land Type:

Place an "X" in the box that **best describes** the land type of your site. Select only one type: Private, County, District, Federal, Indian, Municipal, State, or Other. If your site's Land Type could be described as Municipal **and** as County, as District, or as Indian, do not mark Municipal. Instead choose the other appropriate code; you may explain this in Item 12 - Comments.

Item 6 -- North American Industry Classification System (NAICS) Code(s):

Box A must be completed. Completing Boxes B-D is recommended, if applicable.

Box A Provide the North American Industry Classification System (NAICS) code that **best** describes your site's primary business production process for your products or services. Use the six (6) digit code (most specific description) if available for your business; if not, use the five (5) digit code; do not enter any four (4) or less digit code.

Boxes B-D List other NAICS codes that describe the primary business production processes for your site. Use the most specific 6 or 5 digit codes that apply to your site.

You can access NAICS codes and additional NAICS information from the NAICS web site at <http://www.census.gov/epcd/naics02/>. A list of NAICS codes is also available at <http://www.epa.gov/epaoswer/hazwaste/data/br03/naics2.txt>.

The following NAICS Codes apply to common RRC-regulated activities:

NAICS	Description
211111	Crude petroleum and natural gas extraction
211112	Natural gas liquid extraction (pt)
213111	Drilling oil and gas wells
54136	Geophysical surveying and mapping services (pt)
213112	Support activities for oil and gas operations (pt)
213112	Support activities for oil and gas operations (pt)
48611	Pipeline transportation of crude oil
48621	Pipeline transportation of natural gas (pt)
22121	Natural gas distribution (pt)
48621	Pipeline transportation of natural gas (pt)
22121	Natural gas distribution (pt)
42271	Petroleum bulk stations and terminals
212391	Salines (except common salt) mining and/or beneficiating
49319	Other warehousing and storage (bulk petroleum storage)

Item 7 -- Site Mailing Address:

Please enter the Site Mailing Address. If the mailing address and the Location of Site (Item 4) are the same, you can print "Same" in the box for Item 7.

Item 8 -- Site Contact Person:

Enter the name, business telephone number (and extension), and e-mail address of the person who should be contacted regarding the information submitted in the Site ID Form. A subsequent notification is recommended when the Site Contact Person changes.

NOTE: It is assumed that the Site Contact Person will receive mail at the Site Mailing Address provided in Item 7. If this is not the case, please provide the mailing address for the Site Contact Person in Item 12 - Comments.

Item 9 -- Legal Owner and Operator of the Site:

This section should be used to indicate all the owners and operators of this site. For the meaning of owner and operator, see Section 6. Definitions. The Comments section in Item 12 and additional sheets can be used if necessary.

A. Name of Site's Legal Owner: Provide the name of your site's legal owner. If an additional owner or owners have been added or a previous owner is no longer an owner since the site's last submission of this form, please provide information on the new and previous owner(s).

Date Became an Owner: Indicate the date on which the above person or entity became the owner of your site.

Owner Type: Place an "X" in the box that **best describes** the owner type of your site. Select only one type: Private, County, District, Federal, Indian, Municipal, State, or Other. If your site's Owner Type could be described as Municipal **and** as County, as District, or as Indian, do not mark Municipal. Instead choose the other appropriate code; you may explain this in Item 12 - Comments. Use the Comments section in Item 12 to list any additional owners, their names, the dates they became owners, owner type, mailing address, and which owner(s), if any, are no longer owners since your last submission of this form. If necessary, attach a separate sheet of paper.

B. Name of Site's Operator: Provide the name of your site's operator.

Date Became an Operator: Indicate the date on which the above person became the operator of your site.

Operator Type: Place an "X" in the box that **best describes** the operator type of your site. Select only one type: Private, County, District, Federal, Indian, Municipal, State, or Other. If your site's Operator Type could be described as Municipal **and** as County, as District, or as Indian, do not mark Municipal. Instead choose the other appropriate code; you may explain this in Item 12 - Comments. Use the Comments section in Item 12 to list any additional operators, their names, the dates they became operators, operator type, and mailing address. If necessary, attach a separate sheet of paper.

NOTE: A subsequent notification is recommended when the owner or operator of a site changes. Because an EPA Identification Number is site-specific, the new owner will keep the existing EPA Identification Number for that location. If the business moves to another location, the owner or operator must notify the EPA of this change. In this instance, a new EPA Identification Number will be assigned, since the business has changed locations.

These definitions are useful in completing Item 9:

Operator - The person responsible for the overall operation of a RCRA site. Note: This is the legal entity which controls the RCRA site operation rather than the plant or site manager. This is usually a company or business name, not an individual. See **Person**.

Owner - The person who owns a RCRA site or part of a RCRA site. Note: This includes the property owner. This may be an individual, company, or business name. See **Person**.

Person - An individual, trust, firm, joint stock company, Federal Agency, corporation (including a government corporation), partnership, association, State, municipality, commission, political subdivision of a State, or any interstate body.

Item 10 -- Type of Regulated Waste Activity (Place an 'X' in the appropriate boxes for the activities that apply to your site.)

Hazardous oil and gas waste generators will usually select a hazardous waste generator activity (e.g., LQG or SQG). Another possibility under Rule 98 is "Used Oil Transporter." Many selections, such as "Importer of Hazardous Waste" or "Exempt Boiler and/or Industrial Furnace" are not applicable under Rule 98.

A. Hazardous Waste Activities: Place an "X" in the appropriate box(es) to indicate which hazardous waste activities are being conducted at this site.

NOTE: Listed below are the Federal generator definitions. These generator definitions are repeated in Rule 98.

1. Generator of Hazardous Waste: If you generate a hazardous waste that is listed in 40 CFR 261.31 through 261.33 or identified by one or more hazardous waste characteristic(s) contained in 40 CFR 261.21 through 261.24, place an "X" in the appropriate box for the quantity of non-acutely hazardous waste that is generated per calendar month. The regulations for hazardous oil and gas waste generators are found in 40 CFR Part 262 and Rule 98. Consult these regulations and the RRC for details about how the regulations apply to your situation. Below is a brief description of the three types of hazardous waste generators.

a. LQG: Large Quantity Generator

This site is a Large Quantity Generator if, in 2001, the site meets **any** of the following criteria:

- i) Generated, in any calendar month, 1,000 kg (2,200 lbs.) or more of RCRA hazardous waste; **or**
- ii) Generated, in any calendar month, or accumulated at any time, more than 1 kg (2.2 lbs.) of RCRA acute hazardous waste; or
- iii) Generated, in any calendar month, or accumulated at any time, more than 100 kg (220 lbs.) of spill cleanup material contaminated with RCRA acute hazardous waste.

NOTE: If, in addition to being an LQG, you recycle hazardous wastes at your site (without storing the wastes before you recycle them), mark both this box and Box A.4 below.

b. SQG: Small Quantity Generator

This site is a Small Quantity Generator if, in 2001, the site meets **all** of the following criteria:

- i) Generated, in any calendar month, more than 100 kg (220 lbs.) but less than 1,000 kg (2,200 lbs.) of RCRA hazardous waste; **and**

- ii) Generated, in any calendar month, or accumulated at any time, no more than 1 kg (2.2 lbs.) of acute hazardous waste and no more than 100 kg (220 lbs.) of material from the cleanup of a spill of acute hazardous waste.

OR, the site is a Small Quantity Generator if the site:

- i) Met all other criteria for a Conditionally Exempt Small Quantity Generator (see below), but
- ii) Accumulated, at any time, more than 1,000 kg (2,200 lbs.) of RCRA hazardous waste.

c. CESQG: Conditionally Exempt Small Quantity Generator

This site is a CESQG if, **in every month** during 2001, the site did **all** of the following:

- i) Generated no more than 100 kg (220 lbs.) of RCRA hazardous waste in any calendar month; and
- ii) Accumulated, at any time, no more than 1,000 kg (2,200 lbs.) of RCRA hazardous waste; and
- iii) Generated, in any calendar month, or accumulated at any time, no more than 1 kg (2.2 lbs.) of acute hazardous waste, and no more than 100 kg (220 lbs.) of material from the cleanup of a spill of acute hazardous waste.

NOTE: If you generate acutely hazardous wastes listed in 40 CFR 261.31, 261.32 or 261.33(e), please refer to 40 CFR 261.5(e) to determine the circumstances under which you must notify the EPA. In addition to the above, place an "X" in the following appropriate box(es) to indicate other generator activities occurring **at this site**. (Mark all boxes that apply.)

d. United States Importer of Hazardous Waste

Place an "X" in the box if you import hazardous waste from a foreign country into the United States. Refer to 40 CFR 262.60 for additional information.

e. Mixed Waste Generator

Place an "X" in the box if you are a generator of mixed waste (waste that is both hazardous and radioactive). RCRA defines "mixed waste" as waste that contains both hazardous waste and source, special nuclear, or by-product material subject to the Atomic Energy Act (AEA), RCRA section 1004(41), 42 U.S.C. 6903 (63 FR 17414; April 9, 1998).

2. Transporter of Hazardous Waste: Place an "X" in the box if you transport hazardous waste within the United States. The Federal regulations for hazardous waste transporters are found in 40 CFR Part 263.

3. Treater, Storer, or Disposer of Hazardous Waste: If you treat, store, or dispose of regulated hazardous waste, place an "X" in this box. (Burning hazardous wastes in boilers and industrial furnaces and storing hazardous wastes before recycling them fall into this category as well.) A hazardous waste permit is required for this activity. You are reminded to contact the appropriate agency for your State to request Part A of the RCRA Permit Application. The Federal regulations for owners or operators of hazardous waste sites are found in 40 CFR Parts 264, 265, 266, and 270.

NOTE: If your site is a destination facility for universal wastes in addition to being a treatment, storage, or disposal facility for other RCRA hazardous wastes, mark both this box **and** Box B.2 below.

4. Recycler of Hazardous Waste: If you recycle regulated hazardous wastes (recyclable materials), place an "X" in this box. The Federal regulations for owners or operators of sites that recycle hazardous waste are found in 40 CFR 261.6. A hazardous waste permit may be required for this activity. You also may be subject to other Federal and State regulations.

NOTE: If your site, in addition to being a recycling site for hazardous waste, is a treater, storer, or disposer of hazardous waste, mark both this box **and** Box A.3 above. If your site is a destination facility for universal wastes in addition to being a recycling site for other RCRA hazardous wastes, mark both this box **and** Box B.2 below.

5. Exempt Boiler and/or Industrial Furnace:

a. If you burn small quantities of hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in 40 CFR 266.108, place an "X" in the box to indicate that you qualify for the Small Quantity On-Site Burner Exemption.

b. If you process hazardous wastes in a smelting, melting, or refining furnace solely for metals recovery, as described in 40 CFR 266.100(d), or to recover economically significant amounts of precious metals, as described in 40 CFR 266.100(g), or if you process hazardous wastes in a lead recovery furnace to recover lead, as described in 40 CFR 266.100(h), place an "X" in the box to indicate that you qualify for the Smelting, Melting, and Refining Furnace Exemption.

6. Underground Injection Control: If you generate, treat, store, or dispose of hazardous waste and there is an underground injection well located at your site, place an "X" in the box. The Federal regulations for owners or operators of underground injection wells are found in 40 CFR Part 148.

B. Universal Waste Activities: Refer to your State-specific requirements and definitions for universal waste. Refer to 40 CFR 261.9 and 40 CFR Part 273 for the Federal regulations covering universal waste.

1. Large Quantity Handler of Universal Waste (LQHUW): You are an LQHUW if you accumulate a total of 5,000 kg or more of any universal wastes (calculated collectively) at any time. Place an "X" in the appropriate box(es) to indicate the type(s) of universal wastes you generate and/or accumulate at your site. If your State has additional universal wastes, indicate what they are and place an "X" in the corresponding box(es).

2. Destination Facility: Place an "X" in the box if you treat, dispose of, or recycle universal wastes on site. A hazardous waste permit is required if you treat or dispose of universal wastes; a permit may be required if you recycle universal wastes.

NOTE: If your site, in addition to being a destination facility for universal wastes, is also a treatment, storage, or disposal facility for RCRA hazardous wastes, mark both this box **and** Box A.3 above. In addition, if your site recycles RCRA hazardous wastes, mark both this box **and** Box A.4 above.

C. Used Oil Activities: Mark the appropriate box(es) to indicate which used oil management activities are taking place at this site. The Federal regulations for used oil management are found in 40 CFR Part 279.

1. Used Oil Transporter: If you transport used oil and/or own or operate a used oil transfer facility, place an "X" in the appropriate box(es) to indicate this used oil management activity.

2. Used Oil Processor/Re-Refiner: If you process and/or re-refine used oil, place an "X" in the appropriate box(es) to indicate this used oil management activity.

3. Off-Specification Used Oil Burner: If you burn off-specification used oil fuel, place an "X" in the box to indicate this used oil management activity.

4. Used Oil Fuel Marketer: If you market off-specification used oil directly to a burner, place an "X" in Box 4.a. If you are the first to claim the used oil meets the used oil specification established in 40 CFR 279.11, place an "X" in Box 4.b. If either of these boxes is marked, you also must notify (or have previously notified) as a used oil transporter, used oil processor/re-refiner, or off-specification used oil fuel burner, unless you are a used oil generator. (Used oil generators are not required to notify.)

Item 11 -- Description of Hazardous Wastes:

You will need to refer to 40 CFR Part 261 to complete this item. Part 261 identifies those solid wastes which the EPA defines as hazardous and regulates under RCRA. If you need help completing this section, please contact the appropriate State personnel.

A. Federally Regulated Hazardous Wastes: If you handle hazardous wastes that are described in 40 CFR Part 261, enter the appropriate 4-digit code(s) in the box(es) provided.

NOTE: If you handle more hazardous wastes than will fit under Item 11.A., please continue listing the hazardous waste codes on an extra sheet. Attach any additional sheets to the Site Identification Form.

B. State-Regulated Hazardous Wastes: If you manage State-regulated hazardous wastes that have a waste code, enter the appropriate code(s) in the box(es) provided.

Note: Rule 98 adopts the waste codes in the CFR. No additional state waste codes are used.

Item 12 -- Comments:

Use this section as needed to provide additional information for Items 1 through 11. You may attach additional sheets if necessary.

Item 13 -- Certification:

This certification must be signed by owner(s), operator(s), or authorized representative(s) of the site. An “authorized representative” is a person responsible for the overall operation of the site (i.e., a plant manager or superintendent, or a person of equal responsibility).

NOTE: All Site ID Form submissions must include this certification to be complete.

<p>SEND COMPLETED FORM TO: The Appropriate State or EPA Regional Office.</p>	<p>United States Environmental Protection Agency</p> <p>RCRA SUBTITLE C SITE IDENTIFICATION FORM</p>						
<p>1. Reason for Submittal (See instructions on page 13.)</p> <p>MARK ALL BOX(ES) THAT APPLY</p>	<p>Reason for Submittal:</p> <p><input type="checkbox"/> To provide Initial Notification of Regulated Waste Activity (to obtain an EPA ID Number for hazardous waste, universal waste, or used oil activities)</p> <p><input type="checkbox"/> To provide Subsequent Notification of Regulated Waste Activity (to update site identification information)</p> <p><input type="checkbox"/> As a component of a First RCRA Hazardous Waste Part A Permit Application</p> <p><input type="checkbox"/> As a component of a Revised RCRA Hazardous Waste Part A Permit Application (Amendment # _____)</p> <p><input type="checkbox"/> As a component of the Hazardous Waste Report</p>						
<p>2. Site EPA ID Number (page 14)</p>	<p>EPA ID Number</p> <p>_____</p>						
<p>3. Site Name (page 14)</p>	<p>Name:</p> <p>_____</p>						
<p>4. Site Location Information (page 14)</p>	<p>Street Address:</p> <table border="1" style="width: 100%;"> <tr> <td data-bbox="391 894 1049 947">City, Town, or Village:</td> <td data-bbox="1053 894 1524 947">State:</td> </tr> <tr> <td data-bbox="391 953 1049 999">County Name:</td> <td data-bbox="1053 953 1524 999">Zip Code:</td> </tr> </table>			City, Town, or Village:	State:	County Name:	Zip Code:
City, Town, or Village:	State:						
County Name:	Zip Code:						
<p>5. Site Land Type (page 14)</p>	<p>Site Land Type: <input type="checkbox"/> Private <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Federal <input type="checkbox"/> Indian <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Other</p>						
<p>6. North American Industry Classification System (NAICS) Code(s) for the Site (page 14)</p>	<p>A.</p> <p>_____</p>	<p>B.</p> <p>_____</p>	<p>C.</p> <p>_____</p>	<p>D.</p> <p>_____</p>			
<p>7. Site Mailing Address (page 15)</p>	<p>Street or P. O. Box:</p> <p>_____</p> <p>City, Town, or Village:</p> <p>_____</p> <p>State:</p> <p>_____</p> <table border="1" style="width: 100%;"> <tr> <td data-bbox="391 1476 1049 1522">Country:</td> <td data-bbox="1053 1476 1524 1522">Zip Code:</td> </tr> </table>			Country:	Zip Code:		
Country:	Zip Code:						
<p>8. Site Contact Person (page 15)</p>	<p>First Name:</p> <p>_____</p>	<p>MI:</p> <p>_____</p>	<p>Last Name:</p> <p>_____</p>				
<p>Phone Number: _____ Extension: _____</p>		<p>Email address:</p> <p>_____</p>					
<p>9. Operator and Legal Owner of the Site (pages 15 and 16)</p>	<p>A. Name of Site's Operator:</p> <p>_____</p>		<p>Date Became Operator (mm/dd/yyyy):</p> <p>_____</p>				
<p>Operator Type: <input type="checkbox"/> Private <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Federal <input type="checkbox"/> Indian <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Other</p>							
<p>B. Name of Site's Legal Owner:</p> <p>_____</p>		<p>Date Became Owner (mm/dd/yyyy):</p> <p>_____</p>					
<p>Owner Type: <input type="checkbox"/> Private <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Federal <input type="checkbox"/> Indian <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Other</p>							

INSTRUCTIONS

Form H-20: Hazardous Oil and Gas Waste
Generator (and Transporter) Notification

Reference: Statewide Rule 98

WHO FILES THE FORM H-20

Certain classes of generators of hazardous oil and gas waste are required to notify the Railroad Commission. A notification consists of the generator filing **both** the Railroad Commission Form H-20 and the EPA Form 8700-12. After review, the Commission forwards the Form 8700-12 to the EPA for assignment of an EPA ID number. A separate notification and EPA Identification Number is required for each generation site.

Generators of hazardous oil and gas wastes are classified according to the quantity of wastes generated **at a site** in one month or accumulated at the site at one time. *Large Quantity Generators and Small Quantity Generators*, as defined by Statewide Rule 98 (f), are required to file Form H-20 and Form 8700-12 notifications. *Conditionally Exempt Small Quantity Generators* are not required to file.

For information on what is considered hazardous oil and gas waste and description of the classes of generators, request the "Identifying Hazardous Oil and Gas Waste" document from the Commission's Oil and Gas Division-Environmental Services Section (512) 463-3840.

NOTE: Transporters of hazardous oil and gas waste are required to give notice to the EPA and obtain an EPA Identification Number. The transporter may give notice through the Railroad Commission, the Texas Natural Resource Conservation Commission (TNRCC, Industrial and Hazardous Waste Division, P. O. Box 13087, Austin, Texas 78711-3087), or directly to EPA, Region 6 (USEPA, Hazardous Waste Management Division, First Interstate Bank Tower, 1445 Ross Avenue, Suite 1200, Dallas, Texas 75202-2733).

WHEN TO FILE THE H-20

Initial Notification to RRC. File the initial Form H-20 and Form EPA 8700-12 notification within 10 days of becoming subject to Statewide Rule 98, whichever is later. If there are any changes in the information filed on the initial notification, a subsequent Form H-20 and Form 8700-12 must be filed.

RRC Notification of Existing EPA Identification Numbers. If the site generating hazardous oil and gas waste has already received an EPA ID No. through another agency (TNRCC) or directly from EPA, an initial filing must also be made with the Railroad Commission. However, instead of filing an original EPA Form 8700-12 with the original Form H-20, attach a copy of all Form 8700-12 filings already submitted to either of those agencies.

SPECIFIC ITEMS ON FRONT OF H-20

Items 1 and 2. All generators of hazardous oil and gas waste must have a current P-5 Organization Report and financial assurance on file with the Railroad Commission. Transporters who are also oil and gas waste haulers are required to have both the current P-5 and financial assurance as well as a waste hauler permit.

Item 3. The Railroad Commission district where the generation site or transporter's headquarters is located.

Item 10. The lease or facility name (e.g., gas plant name or compressor station name).

Item 11. The RRC-assigned identification number of the oil lease, the gas well, the facility registration R-3 serial number, or the pipeline T-4.

Item 12. Enter the appropriate North American Industry Classification System (NAICS) code(s) from those shown below:

Oil and Gas Extraction

211111 crude petroleum & natural gas
211112 natural gas liquids (pt)
213111 drilling oil and gas wells
54136 oil & gas exploration services (geophysical surveying & mapping) (pt)
213112 **a:** oil & gas exploration services (support activities for oil & gas operations) (pt)
b: oil & gas field services not elsewhere classified (support activities for oil & gas operations) (pt)

Pipelines, Except Natural Gas

48611 pipeline transportation of crude petroleum
48699 all other pipeline transportation

Electric, Gas, and Sanitary Services

48621 **a:** pipeline transportation of natural gas (pt)
b: natural gas transmission & distribution (pipeline transportation of natural gas) (pt)
22121 **a:** natural gas distribution (pt)
b: natural gas transmission & distribution (natural gas transmission) (pt)
c: mixed, manufactured, or liquefied petroleum gas production and/or distribution

**Hazardous Oil and Gas Waste
 Generator (and Transporter)
 Notification**

I. Identification Information

READ INSTRUCTIONS ON REVERSE SIDE

1. Operator name as shown on P-5 Organization Report		2. P-5 Organization No.	3. RRC District No.
4. Operator Address (including city, state, and zip code)		5. Notification by <input type="checkbox"/> Generator <input type="checkbox"/> Transporter	6. Type of Notification <input type="checkbox"/> Initial <input type="checkbox"/> Subsequent
7. Name and Title of Contact Person	8. Phone No.	9. EPA ID No. for this site, if known _____	
10. Name of generating site		11. RRC site ID No.	12. NAICS Code

II. Generation Information

Complete this section for generation sites only.

13. Type of Generation Facility/Site (Indicate one or more as appropriate.)

<u>A. Production and saltwater disposal</u>	<u>B. Natural gas treatment</u>	<u>C. Pipeline system</u>
<input type="checkbox"/> tank battery (including treatment vessels and associated oil or natural gas wells)	<input type="checkbox"/> natural gas treatment or processing plant	<input type="checkbox"/> pump station <input type="checkbox"/> breakout station <input type="checkbox"/> compressor station
<input type="checkbox"/> injection or disposal facility	<input type="checkbox"/> natural gas liquids processing plant	<input type="checkbox"/> nat'l gas treatment station <input type="checkbox"/> drip pot
<input type="checkbox"/> offshore platform	<input type="checkbox"/> other natural gas treatment facility (specify)	<input type="checkbox"/> pigging station <input type="checkbox"/> rupture
<input type="checkbox"/> other production/disposal facility (specify)		<input type="checkbox"/> other pipeline equipment station (specify)

III. Transporter Information

Complete this section if you are a RRC permitted waste hauler.

14. List all RRC districts (by number) where you will pick up, transport, transfer, or deliver hazardous oil and gas wastes.

IV. Certification

I declare under penalties prescribed in Sec. 91.143, Texas Natural Resources Code, that I am authorized to make this notification, that this notification was prepared by me or under my supervision and direction, and that data and facts stated herein are true, correct, and complete, to the best of my knowledge.

Signature: _____ Name (type or print): _____
 Title: _____ Phone: _____ Date: _____

RRC USE ONLY

H-20 data entry date: _____ H-20 date received: _____
 EPA 8700-12 date received: _____
 EPA ID No. _____
