

## INSTRUCTIONS

- Purpose of Filing** The W-10 report advises the Commission of the production capability of the well and is the basis for calculating the gas-oil ratio of the well. It is also used to update the status of a well, including when a well is shut-in. File the W-10 survey of oil wells at the direction of the Railroad Commission when the W-10 is mailed to you with basic information pre-printed, including testing, filing and effective dates. The W-10 may also be filed at any time to report a retest.
- Test Exemption** A producing well that is the only well on an oil lease is exempt from annual testing and will not be included on the pre-printed W-10 survey. NOTE: This exemption does not apply if the well is operating under any field rule or commingling exception that is in conflict with this exemption.
- Conducting the Test**
1. For a survey, test the well within the test period indicated at the top right of the survey form.
  2. The person conducting this test must be qualified by training or experience to make such tests.
  3. The test is to be carried out under normal operating conditions, at a stabilized rate.
  4. Use gas measurement methods as described in the current Commission publication *Gas-Oil Ratio Calculation*, or methods of at least equal accuracy.
  5. If the well being tested is a **top allowable** well or a **high gas-oil ratio (GOR)** well, test production over the applicable allowable or gas limit may need to be made up as overproduction.
- Reporting The Test Results**
1. Report oil production in barrels of up to **one** decimal place, casinghead gas production in **whole** MCF (thousand cubic feet), and water production in **whole** barrels.
  2. Report casinghead gas volume in MCF measured at or corrected to a base pressure of 14.65 pounds per square inch absolute (psia) and a standard base temperature of 60 degrees Fahrenheit.
  3. Report only the formation gas production on gas lift or jetting wells. Formation production is the **net** production which equals the total gas minus the gas lift gas. Do not report injected gas volumes.
- Non-Producing Wells** If the well is shut-in, indicate this by placing an **X** in the shut-in block. If you receive a survey with a non-producing well type, such as "observation," pre-printed on the survey and you are returning the well to production, you are required to also file a Form W-2, *Oil Well Potential Test, Completion or Recompletion Report*, for the well. If a well printed on the survey has been plugged, a Form W-3 must be filed with the appropriate district office.
- Filing the W-10 Report** A W-10 survey is due in Austin no later than the month indicated at the top right of the survey form. Field-wide W-10 surveys are due the first day of the month following the end of the test period. File the completed W-10 report (**original only**) with: RAILROAD COMMISSION OF TEXAS, OIL AND GAS DIVISION, P.O. BOX 12967, AUSTIN, TX 78711-2967